

# PEC HVAC Tune-Up Rebate Program Checklist

*Please upload this completed and signed form to PEC during your online application submission process along with an itemized receipt of services and costs associated.*

## **Member Information**

Member Name: \_\_\_\_\_  
PEC Account No: \_\_\_\_\_  
Service Address: \_\_\_\_\_  
City: \_\_\_\_\_  
County: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_  
Member Email: \_\_\_\_\_

## **Authorized Installer Information**

Company Name: \_\_\_\_\_  
Company Representative: \_\_\_\_\_  
TACL Number: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_  
Company Email: \_\_\_\_\_

## **HVAC Tune-up Requirements**

Square Footage of Home: _____	Cooling Capacity (Btuh) of Unit 1: _____
Number of Units: _____	Cooling Capacity of Unit 2: _____
Unit Type(s): _____	Cooling Capacity of Unit 3: _____
Cost of Services: _____	Cooling Capacity of Unit 4: _____

## **Please check the following boxes for required services performed**

- Refrigerant Charge Check
- Inspection of both inside and outside units for proper operation
- Cleaned outside coil and inspect inside coil for cleanliness
- Check thermostat calibration

**Signature of HVAC Contractor (required):** \_\_\_\_\_

**Date:** \_\_\_\_\_

*By signing this document, you agree that the above services were performed at the location listed in the Member Information Section above.*